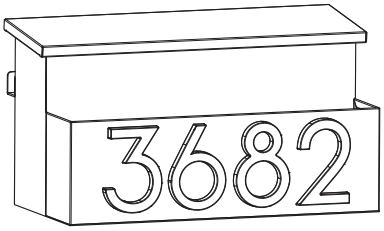
MailVault Wall Planter Mailbox

DEPENDING ON EXTERIOR WALL TYPE, WALL ANCHORS MAY BE REQUIRED.



x2 keys included

TOOLS NEEDED: *(not included)*

Power Drill with 5/32” drill bit
Phillips screwdriver or drill bit
Level

PARTS INCLUDED:

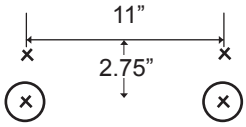
A Mail Vault Wall Planter Mailbox
B Key for door lock - 2
C #14 x 2 1/2 ” screws - 2

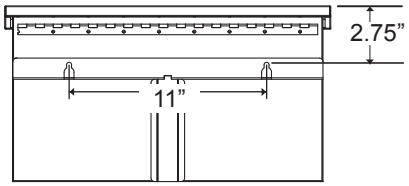
Optional Add-Ons:

Modern Stand-Off Address Numbers
Magnetic Stand-Off Adapter Screws

If you did not order Magnetic Modern Stand - Off Address Numbers please contact our customer service team and place an Order Today

800-728-2164.



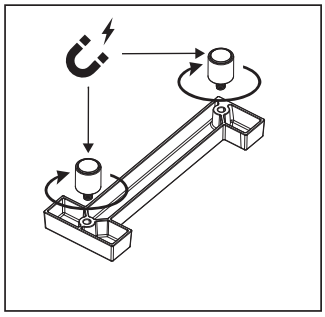


Installation:

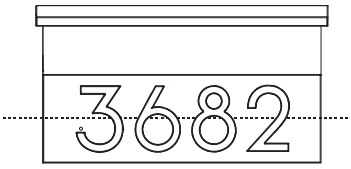
1. Hold the mailbox in the desired position on the exterior wall. Mark two reference points 11" apart along the upper edge of the mounting bracket, making sure they are level and centered. From each reference point, measure 2.75" downward and mark the two screw locations, as shown.

2. ***Depending on the exterior wall material, wall anchors may be necessary.*** Drill two pilot holes approximately 2" deep using a 5/32" drill bit. Install the two #14 × 2-1/2" screws using a Phillips screwdriver or drill, leaving the screw heads slightly proud of the wall.

3. Lower the mailbox into place, guiding the screw heads through the keyhole cutouts on the backside mounting bracket. The mailbox should hang flush against the exterior wall. If the screws require adjustment, remove the mailbox, tighten the screws as needed, and reinstall the mailbox.



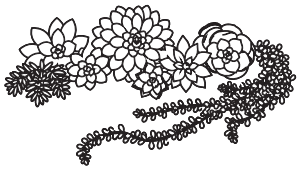
Magnetic Modern Stand-Off Address Assembly / Install



1. Gather your Modern Stand-Off Address numbers and included magnetic stand-off adapter screws. Remove all packaging

2. One by one begin to screw magnetic stand-off adapters into the one of two threaded holes on the backside of the Modern Stand-Off Address numbers.

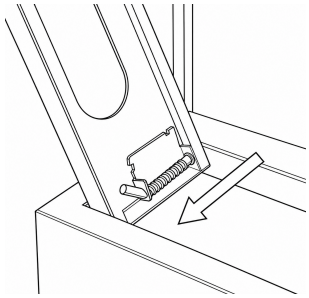
3. Once all numbers have the stand-off magnets attached you’re ready to affix to your mailbox. The mailbox’s steel construction allows for the magnets to be affixed directly to the side without any additional hardware.



4. Placement of your Modern Stand-Off Address numbers is up to your discretion. Depending on how long your address is we recommend central/middle mounting. To prevent scratches, do not slide the magnetic numbers across the mailbox surface. Lift each number away from the surface before repositioning it to avoid scratches. Use an straight edge or ruler to ensure numbers are level, oriented correctly and evenly spaced.

Faux Succulents Installation

If you purchased the additional faux succulents install them into the included floral foam block in the front planter box. If using your own live plants we’ve included a drainage hole on the bottom for water to pass through.



Locking Door Removal

To remove the locking MailVault door panel, locate the spring-loaded hinge pin inside the upper-left corner of the mailbox. Pull the pin downward to release the hinge, then carefully remove the door panel.

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Need Additional Assistance? If you have questions about your mailbox you may call Whitehall Products Customer Service : 800.728.2164