LAWN STAKE

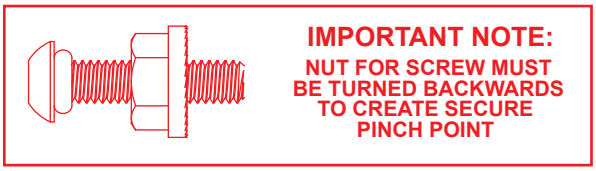
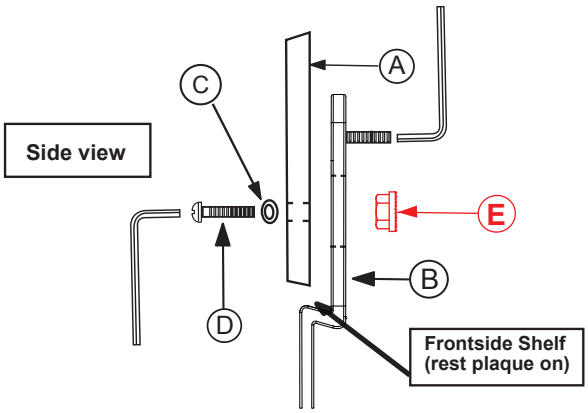


FIG. 1A



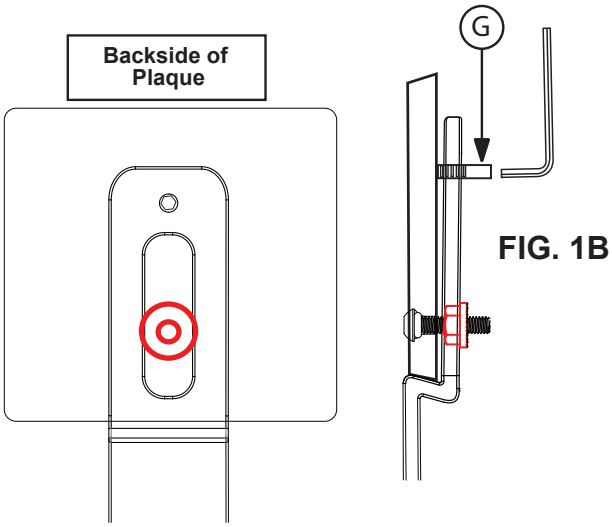
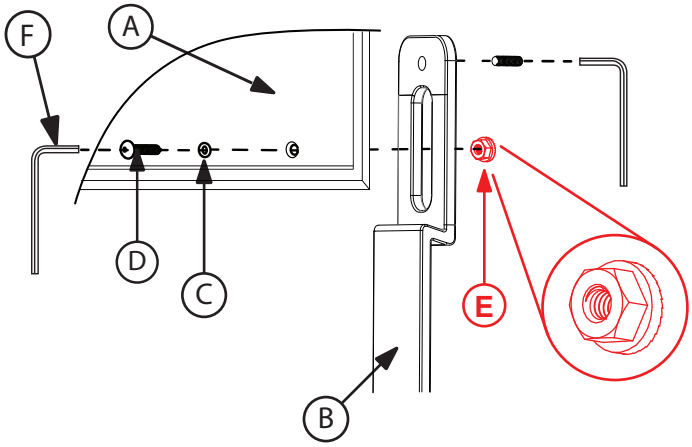


FIG. 1B



ASSEMBLY & INSTALLATION INSTRUCTIONS

Parts Included:

(A) Plaque - 1
(B) Lawn Stakes - 1 or 2
(C) Screw Gaskets - 2
(D) Hex Drive Cap Screws - 2
(E) Flanged Hex Nut - 2
(F) Allen Wrench - 1
(G) Set Screw- 2
(H) Allen Wrench - 1

TO ASSEMBLE:

1) Push an O-Ring Gasket (C) onto the threads of the Cap Screw (D) until it reaches the head of the screw.

2) Position stake (B) on the back side of plaque (A). **So that the bottom of the plaque is resting on the stake's front-side shelf.**

3) From the backside of the Stake (B), place the Flanged Hex Nut **(E)** into the slot at the top. **IMPORTANT NOTE: NUT FOR SCREW MUST BE TURNED BACKWARDS TO CREATE SECURE PINCH POINT. See FIG. 1A**

4) While holding the lawn stake (B) and Hex Nut (E) in place, insert a Cap Screw (D) through the hole in the plaque and thread it into the Hex Nut.

5) Being sure the bottom of the plaque is resting tight against the stake's front shelf and that the stake is perpendicular to the bottom of the plaque, use the Allen wrench (F) to tighten the Cap Screw (D).

6) Once tightened locate set screw (G) and Allen wrench (H). Thread set screw in tapped hole on top of lawn stake. Use Allen wrench to tighten set screw until it meets the backside of Plaque (A). See **FIG. 1B.** This prevents the lawn stake from becoming loose. **DO NOT OVER TIGHTEN**

7) If your Plaque requires a second stake, Repeat steps 1-6.

TO INSTALL:

IMPORTANT NOTE! Plaque and Stake WERE NOT designed to be driven into the ground. Please follow installation steps below for optimum results.

1) Dig holes 6" to 8" deep and place lawn plaque stakes into the holes.

2) Check plaque making sure its vertical and level.

3) Back fill holes and pack soil firmly down against the stakes.

©2024 Whitehall Products, LLC

Need additional assistance? If you have questions about your mailbox you may call Whitehall Products Customer Service: 800.728.2164